

Norris Youth Softball Complex

2024 Tournament Rental Policy

The Mason City Parks & Recreation Department encourages any group or organization to host a tournament at the Norris Youth Softball Complex, under the following guidelines:

I. Complex Reservations

- A. The complex is to be reserved and scheduled through the Recreation Department's Office.
- B. The Recreation Department will not cancel or postpone any of their own activities or Programs to make special accommodations for outside groups.

II. Fees, Charges & Conditions

A. **Rental Charges** (Subject to changes):

1. All day: 8:00 a.m. to 10:00 p.m. is \$80 per diamond (have 5 diamonds).
 - a. Includes one staff on duty with 3 diamonds or more.
 - b. Diamonds will be groomed every 2 games unless other arrangements are made.
 - c. Includes any need for diamond lights.
 - d. Six (6) hour minimum.
2. Night play: 5:30 to 10:00 p.m. is \$40 per diamond (have 5 diamonds).
 - a. All the above apply.

B. **A deposit** of \$150 is payable to the Recreation Department and is due upon reservation request.

This fee will be held as a deposit for clean up of the complex. The deposit will be refunded in full if the complex is left in acceptable condition. If additional work is required by Recreation staff to restore the area to a playable condition, these expenses will be deducted from the deposit.

C. The Parks & Recreation Department will provide.

1. Bases
2. Restrooms
3. Chalk & Diamond Dry
4. Lights

D. The Recreation Department will provide concessions and revenue generated will go back into the Youth Complex Improvement Fund.

E. The tournament sponsor or person/s renting the diamond may charge a gate. Any revenue generated from gate is the tournament sponsors or person/s renting the complex.

F. To secure the complex the reservation sheet must be filled out and turned into the appropriate Program Coordinator along with deposit. All fees must be paid by no later than 3 days before play is scheduled.

G. **In case it rains**, tournament representative must be at the complex one (1) hour prior to start time.

H. The tournament sponsor or person/s renting the complex must follow and enforce all Rules and Regulations of the complex, including, but not limited to:

1. No dogs/pets allowed.
2. No bikes beyond bike rakes.
3. No Nicotine Products
4. No beer or alcohol
5. No roller blades.
6. No Adult play on Diamonds #1 & 2
7. No baseball on Diamonds #1 & 2
8. No Food Venders

The Parks & Recreation Department reserves the right to stop or postpone any tournament for just cause, including but not limited to the following:

1. Conditions such that property may be threatened (wet diamonds)
2. Conditions such that personal safety is threatened.
3. Abuse or damage of property and/or equipment.
4. The occurrence of any unlawful act upon City property by the tournament officials, or by people associated with the tournament, including but not limited to spectators, participants, or others.
5. Failure of the sponsoring organization or team to uphold any of the above-mentioned agreements.

Mason City Parks & Recreation Department
100 S Federal Ave, Suite #201, Mason City, IA 50401
641-421-3673 Fax: 641-421-3635
Email: pbennett@masoncity.net

Norris Youth Softball Complex
Rental Agreement Form
Spring/Summer/Fall 2024

NAME OF TOURNAMENT: _____

TYPE OF TOURNAMENT: _____

DAY(S)/DATE(S) OF TOURNAMENT: _____ Start Time: _____ # Diamonds _____
_____ Start Time: _____ # Diamonds _____
_____ Start Time: _____ # Diamonds _____

RAIN DATE(S) (if applicable): _____

TOURNAMENT DIRECTOR: Name: _____

Address: _____

PHONE: Night: _____ Day: _____ Cell: _____

E-mail: _____

Concessions are provided through the Mason City Recreation Department (see policy)

FEES & CHARGES: Deposit \$150 (separate check) _____

 All day – 8:00 a.m. to 10:00 p.m. _____

 (\$80 per diamond)

 Night play – 5:30 to 10:00 p.m. _____

 (\$40 per diamond)

TOTAL FEES: _____

**All deposits/fees must be paid by no later than 3 days before play is scheduled.
However, diamonds are secured once paperwork and deposit check is received!**

Tournament Director's Signature: _____

Date: _____